Clerk’s Stamp

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| --- | --- | --- | --- |
| COURT FILE NUMBER |  | Clerk’s Stamp | |
| COURT | COURT OF QUEEN’S BENCH  OF ALBERTA |
| JUDICIAL CENTRE | EDMONTON |
| PLAINTIFF / APPLICANT |  |
| DEFENDANT / RESPONDENT |  |
| DOCUMENT | **DISCLOSURE STATEMENT** |
| ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT |  | |

**DISCLOSURE STATEMENT OF #CLIENT#**

**Sworn on           , 20**

I, #CLIENT#, of Edmonton , Alberta, SWEAR/AFFIRM AND SAY THAT:

I am not required to file financial information at this time, because my income information is not necessary for the determination of child support in the order I am seeking.

I am required to file financial information because one or more of the following circumstances apply:

custody/parenting is shared or split with the other parent;

there are special or extraordinary expenses being paid or claimed;

I am the payor of child support;

other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. I have not previously filed financial information with the Court.

I have filed my financial information with the Court in the last 3 years and:

My Affidavit/Disclosure Statement/Financial Statement filed on**,** 20contains the most recent financial information that I have, OR

I am updating/completing the financial information previously filed.

3. I am attaching the following schedule:

Schedule 1, as I am either making or responding to an application concerning child support under the Divorce Act.

Schedule 2, as I am either making or responding to an application concerning child support under the Family Law Act.

Schedule 3, as I have been served with a Notice to Disclose or am filing a Notice to Disclose.

Schedule 4, as I have been served with a Request for Financial Disclosure.

Schedule 5, which provides updates to my financial information since my previous filing.

No Schedule, by reason of 1(a) above or 2(a) above.

4. I expect my gross annual income in this calendar year to be roughly around $. My self-employment income fluctuates and is beyond my capacity to properly estimate because my expenses must be tallied and adjusted by my bookkeeper/accountant, which means that this estimate is only an informed guess.

Currently I earn income from employment through                     .

SWORN (OR AFFIRMED) BEFORE ME at )

Edmonton, Alberta, this \_\_\_\_\_ day of )

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_. )

)

)

) #CLIENT#

)

A Commissioner for Oaths in and for Alberta )

**SCHEDULE 1**

S. 21 *Federal Child Support Guideline* Disclosure

Attached are copies of my personal **tax returns** and any **T5 Slips** for each of the last three taxation years: 20     , 20     **,** and 20     .

I have **not filed** a tax return for the previous year, so attached are copies of my T4, T4A and all other relevant tax slips, and a statement disclosing any and all sources of income for the previous year, being 20     .

Attached are copies of every **notice of assessment** & reassessment I have received for each of the last three taxation years: 20     , 20     **,** and 20     .

Select all that apply:

I am an employee and attached are my three most recent statements of my earnings (**paystubs**) showing the total earnings paid to me in the year to date, including overtime.

I am an employee and my employer does not provide me with paystubs showing my total year-to-date earnings. Therefore I attach a **letter from my employer** setting out my total earnings paid to me in this year to date including overtime, and my rate of annual salary or remuneration.

I am **self-employed** and for each of the three most recent taxation years, being 20     , 20     , and 20     , attached are:

The complete financial statements for my business or professional practice, other than a partnership; and

Summary of revenues, expenses, and other financial information contained in “Form T2125, Statement of Business or Professional Activities” and/or “Form T776, Statement of Real Estate Rentals” in Income Tax Returns. Separate financial statements are not created.

A statement showing a breakdown of all salaries, wages, management fees or other payments or benefits paid to, or on behalf of, persons or corporations that I do not deal with at arm’s length.

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

I am a partner in a **partnership** and attach confirmation of my income and draw from the partnership, and capital in it, for its three most recent taxation years being 20     , 20     , and 20     .

Summary of revenues, expenses, and other financial information contained in “Form T5013 Schedule 1, Net Income (Loss) for Income Tax Purposes” and “Form T5013 Schedule 50, Partner’s Ownership and Account Activity” in Income Tax Returns. Separate financial statements are not created;

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

I control a **corporation** and for each of its three most recent taxation years, being 20     , 20     , and 20     , attached are:

The complete financial statements of the corporation and its subsidiaries; and

A statement showing a breakdown of all salaries, wages, management fees or other payments or benefits paid to, or on behalf of, persons or corporations with whom the corporation, and every related corporation, does not deal at arm’s length.

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

I am a beneficiary under a **trust** and I attach a copy of the trust settlement agreement and copies of the trust’s three most recent financial statements, for the years: 20     , 20     , and 20     .

I receive income from:

Employment insurance

Social assistance

A pension (name of pension plan:      )

Workers compensation

Disability payments (name disability insurer:      )

Other source (describe source:      )

**AND**

I attach the most recent statement of income from each of the sources checked-off above indicating the total amount of income from the applicable source during the current year.

The sources checked-off above do not provide me with statements of income. Therefore I attach a letter from the appropriate authority for each of the sources checked-off above, stating the total amount of income from the applicable source during the current year.

**SCHEDULE 2**

S. 21 *Alberta Child Support Guideline* Disclosure

Attached are copies of my personal **tax returns** and any **T5 Slips** for each of the last three taxation years: 20     , 20      and 20     .

I have **not filed** a tax return for the previous year, so attached are copies of my T4, T4A and all other relevant tax slips, and a statement disclosing any and all sources of income for the previous year, being 20     .

Attached are copies of every **notice of assessment** & reassessment I have received for each of the last three taxation years: 20     , 20      and 20     .

Select all that apply:

I am an employee and attached are my three (3) most recent statements of my earnings (**paystubs**) showing the total earnings paid to me in the year to date, including overtime.

I am an employee and my employer does not provide me with paystubs showing my total year-todate earnings. Therefore I attach a **letter from my employer** setting out my total earnings paid to me year to date including overtime, and my rate of annual salary or remuneration.

I am **self-employed** and for each of the three most recent taxation years, being 20     , 20     , and 20     , attached are:

The complete financial statements for my business or professional practice, other than a partnership; and

Summary of revenues, expenses, and other financial information contained in “Form T2125, Statement of Business or Professional Activities” and/or “Form T776, Statement of Real Estate Rentals” in Income Tax Returns. Separate financial statements are not created.

A statement showing a breakdown of all salaries, wages, management fees or other payments or benefits paid to, or on behalf of, persons or corporations that I do not deal with at arm’s length.

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

I am a partner in a **partnership** and attach confirmation of my income and draw from the partnership, and capital in it, for its three most recent taxation years, being 20     , 20     , and 20     .

Summary of revenues, expenses, and other financial information contained in “Form T5013 Schedule 1, Net Income (Loss) for Income Tax Purposes” and “Form T5013 Schedule 50, Partner’s Ownership and Account Activity” in Income Tax Returns. Separate financial statements are not created;

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

I control a **corporation** or have an interest of 1% or more in a privately held corporation, and for each of the three most recent taxation years, being 20     , 20     and 20     , attached are:

The complete financial statements of the corporation and its subsidiaries; and

A statement showing a breakdown of all salaries, wages, management fees or other payments or benefits paid to, or on behalf of, persons or corporations with whom the corporation, and every related corporation, does not deal at arm's length.

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

I am a beneficiary under a **trust** and attach a copy of the trust settlement agreement and copies of the trust's three most recent financial statements for the years: 20     , 20      and 20     .

I am a **student** and attach a statement indicating the total amount of student funding received during the current academic year, including loans, grants, bursaries, scholarships and living allowances.

I receive income from:

Employment insurance

Social assistance

A pension (name of pension plan:      )

Workers compensation

Disability payments (name disability insurer:      )

Other source (describe source:      )

**AND**

I attach the most recent statement of income from each of the sources checked-off above indicating the total amount of income from the applicable source during the current year.

The sources checked-off above do not provide me with statements of income. Therefore I attach a letter from the appropriate authority for each of the sources checked-off above, stating the total amount of income from the applicable source during the current year.

**SCHEDULE 3**

Notice to Disclose Disclosure

Attached are copies of my personal income **tax returns** and any **T5 Slips** for each of the last three taxation years: 20     , 20      and 20     .

I have **not filed** a tax return for the previous year, so attached are copies of my T4, T4A and all other relevant tax slips, and a statement disclosing any and all sources of income for the previous year, being 20     .

Attached are copies of every **notice of assessment** and reassessment I have received for each of the last three taxation years, 20     , 20      and 20     .

I am an employee and attached are my three most recent statements of earnings (**paystubs**) indicating the total earnings paid to me in the year to date, including overtime.

I am an employee and my employer does not provide me with paystubs showing my total year-todate earnings. Therefore I attach a **letter from my employer** setting out my total earnings paid to me year to date including overtime, and including my rate of annual salary or remuneration.

I receive income from:

Employment insurance

Social assistance

A pension (name of pension plan:      )

Workers compensation

Disability payments (name disability insurer:      )

Other source (describe source:      )

**AND**

I attach the most recent statement of income from each of the sources checked-off above indicating the total amount of income from the applicable source during the current year.

The sources checked-off above do not provide me with statements of income. Therefore I attach a letter from the appropriate authority for each of the sources checked-off above, stating the total amount of income from the applicable source during the current year.

I am a **student** and attach a statement indicating the total amount of student funding I have received during the current academic year, including loans, grants, bursaries, scholarships and living allowances.

I am **self-employed** in an unincorporated business and for each of its three most recent taxation years, being 20     , 20     , and 20     , attached are:

Particulars or copies of every cheque issued to me during the last 6 weeks from any business or corporation in which I have an interest, or to which I have rendered a service;

The complete financial statements for my business or professional practice; and

Summary of revenues, expenses, and other financial information contained in “Form T2125, Statement of Business or Professional Activities” and/or “Form T776, Statement of Real Estate Rentals” in Income Tax Returns. Separate financial statements are not created.

A statement showing a breakdown of all salaries, wages, management fees or other payments or benefits paid to me or to persons or corporations that I do not deal with at arm’s length.

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

I am a partner in a **partnership** and attach confirmation of my income and draws from the partnership, and capital in it, for each of the three most recent taxation years, being 20     , 20     , and 20     .

Summary of revenues, expenses, and other financial information contained in “Form T5013 Schedule 1, Net Income (Loss) for Income Tax Purposes” and “Form T5013 Schedule 50, Partner’s Ownership and Account Activity” in Income Tax Returns. Separate financial statements are not created;

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

I have a 1% or more interest in a privately held **corporation** and for each of its three most recent taxation years, being 20     , 20     , and 20     , attached are:

The financial statements of the corporation and its subsidiaries;

A statement showing a breakdown of all salaries, wages, management fees or other payments or benefits paid to me, or to persons or corporations with whom the corporation, and every related corporation, does not deal at arm’s length; and

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

A record showing my shareholder’s loan transactions for the past 12 months.

Contained in above General Ledger. To my knowledge no ongoing shareholder loan ledger has been maintained, and I am not specifically aware of any shareholder loan transactions, however my bookkeeper or accountant will likely classify certain transactions as shareholder loan transactions.

Attached is detailed list of any special or **extraordinary expenses** I am claiming (where child support is an issue) as well as copies of receipts or other documentation providing the amount of those expenses, namely:

1. Child care costs;
2. Health care and extended medical and dental insurance premiums attributable to the child;
3. Uninsured health care and dental expenses;
4. Extraordinary educational expenses;
5. Post-secondary educational expenses; and
6. Extraordinary expenses for extracurricular activities.

Such further expenses, receipts, and documentation to be provided prior to the trial or hearing of this matter.

***Note: If a final determination has been made in a proceeding relating to child support, spousal support, or adult interdependent partner support, the documents below DO NOT need to be provided unless ordered by the Court.***

I am a beneficiary under a **trust** and attach a copy of the trust settlement agreement and copies of the trust’s three most recent financial statements for the years: 20     , 20      and 20     .

Attached are copies of all statements and cancelled cheques for all **bank accounts** held solely or jointly in my name for the most recent 6 months, being:

1. from       to      .

Attached are copies of **credit card and line-of-credit** statements for all credit cards solely or jointly in my name for the most recent 6 months, being:

1. from       to      .

Attached is my monthly **budget** of expenses, because spousal support is at issue in this application.

Attached is a **sworn** itemized list of my income, assets and liabilities (complete Schedule “A” attached to Form FL-17 of the Alberta Rules of Court).

Attached are copies of the most recent statement for all RRSP’s, pensions, term deposit certificates, guaranteed investment certificates, stock accounts and other **investments** in my name or in which I have an interest, being:

1. from       to      .

The following is a list of any **exemptions** that I am claiming, because this action involves the division of matrimonial property:

1. ; and
2. Such further exemptions to be provided prior to the trial of this matter.

**SCHEDULE 4**

s. 65 *Family Law Act* - Form [1] – Request for Financial Information

Attached are copies of my personal income **tax returns** and any **T5 Slips** for each of the last three taxation years: 20     , 20      and 20     .

I have **not filed** a tax return for one or more of the last 3 years, so attached are copies of my T4, T4A and all other relevant tax slips, and a statement disclosing any and all sources of income for those years, being      .

Attached are copies of:

Every **notice of assessment** & reassessment I have received from Canada Revenue Agency for each of the last three taxation years: 20     , 20      and 20     ; OR

My Canada Revenue Agency **printouts** for my last three taxation years: 20     , 20      and 20     .

I am an employee and attached are my three most recent statements of my earnings (**paystubs**) indicating the total earnings paid to me in the year to date, including overtime.

I am an employee and my employer does not provide me with paystubs showing my total year-to-date earnings. Therefore I attach a **letter from my employer** setting out my total earnings paid to me year to date including overtime, and including my rate of annual salary or remuneration.

I receive income from:

Employment insurance

Social assistance

A pension (name of pension plan:      )

Workers compensation

Disability payments (name disability insurer:      )

Other source (describe source:      )

**AND**

I attach the most recent statement of income from each of the sources checked-off above indicating the total amount of income from the applicable source during the current year.

The sources checked-off above do not provide me with statements of income. Therefore I attach a letter from the appropriate authority for each of the sources checked-off above, stating the total amount of income from the applicable source during the current year.

I am a **student** and attach a statement indicating the total amount of student funding I have received during the current academic year, including loans, grants, bursaries, scholarships and living allowances.

I am **self-employed** and for the three most recent taxation years, being 20     , 20     , and 20     , attached are:

The complete financial statements for my business or professional practice;

Summary of revenues, expenses, and other financial information contained in “Form T2125, Statement of Business or Professional Activities” and/or “Form T776, Statement of Real Estate Rentals” in Income Tax Returns. Separate financial statements are not created.

A statement showing a breakdown of all salaries, wages, management fees or other payments or benefits paid to me or to persons or corporations that I do not deal with at arm’s length; and

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

Particulars or copies of every cheque issued to me during the last 6 weeks from any business or corporation in which I have an interest, or to which I have rendered a service;

I am a partner in a **partnership** and attach confirmation of my income and draws from the partnership, and capital in it, for each of the three most recent taxation years, being 20     , 20     , and 20     .

Summary of revenues, expenses, and other financial information contained in “Form T5013 Schedule 1, Net Income (Loss) for Income Tax Purposes” and “Form T5013 Schedule 50, Partner’s Ownership and Account Activity” in Income Tax Returns. Separate financial statements are not created;

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

I have a 1% or more interest in a privately held **corporation** and for each of its three most recent taxation years, being 20     , 20     , and 20     , attached are:

The financial statements of the corporation and its subsidiaries;

A statement showing a breakdown of all salaries, wages, management fees or other payments or benefits paid to me, or to persons or corporations with whom the corporation, and every related corporation, does not deal at arm’s length; and

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

A record showing my shareholder’s loan transactions for the past 12 months.

Contained in above General Ledger. To my knowledge no ongoing shareholder loan ledger has been maintained, and I am not specifically aware of any shareholder loan transactions, however my bookkeeper or accountant will likely classify certain transactions as shareholder loan transactions.

I am a beneficiary under a **trust** and attach a copy of the trust settlement agreement and copies of the trust’s three most recent financial statements for the years: 20     , 20      and 20     .

Attached are copies of all statements and cancelled cheques for all **bank accounts** held solely or jointly in my name for the most recent 6 months, being:

1. from       to      .

Attached are copies of **credit card and line-of-credit** statements for all credit cards solely or jointly in my name for the most recent 6 months, being:

1. from       to      .

Because child support is an issue, attached is a detailed list of any special or extraordinary expenses I am claiming, as well as copies of receipts or other documentation providing the amount of those expenses, namely:

1. Child care costs;
2. Health care and extended medical and dental insurance premiums attributable to the child;
3. Uninsured health care and dental expenses;
4. Extraordinary educational expenses;
5. Post-secondary educational expenses; and
6. Extraordinary expenses for extracurricular activities.

Such further expenses, receipts, and documentation to be provided prior to the trial or hearing of this matter.

Because spousal support is at issue in this application, I attach my monthly **budget** of expenses.

Attached is a **sworn** itemized list of all my sources of income, as well as my assets and liabilities.

Attached are copies of the most recent statement for all RRSP’s, pensions, term deposit certificates, guaranteed investment certificates, stock accounts and other **investments** in my name or in which I have an interest, being:

1. from       to      .

**SCHEDULE 5**

Update to Disclosure Filed Within the Last Three Years

My last disclosure was filed with the Court in a Disclosure Statement/Affidavit/Financial Statement sworn      , 20      and filed on      , 20     , and was provided to the opposing party at that time.

My previous disclosure provided the details of my income up to      , 20     .

Attached are copies of my personal **tax returns** and any **T5 Slips** for each of the following taxation years:

Attached are copies of every **notice of assessment** and reassessment I have received from Canada Revenue Agency for the following taxation years:

Select all that apply:

I am an employee and attached are my most recent statements of my earnings (**paystubs**) showing the total earnings paid to me in the year to date, including overtime.

I am an employee and my employer does not provide me with paystubs showing my total year-todate earnings. Therefore I attach a **letter from my employer** setting out my total earnings paid to me in this year to date including overtime, and my rate of annual salary or remuneration.

I am **self-employed** and for each of the following taxation years:      , attached are:

The complete financial statements for my business or professional practice, other than a partnership; and

Summary of revenues, expenses, and other financial information contained in “Form T2125, Statement of Business or Professional Activities” and/or “Form T776, Statement of Real Estate Rentals” in Income Tax Returns. Separate financial statements are not created.

A statement showing a breakdown of all salaries, wages, management fees or other payments or benefits paid to, or on behalf of, persons or corporations that I do not deal with at arm’s length.

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

I am a partner in a **partnership** and attach confirmation of my income and draw from the partnership, and capital in it, for each of the following taxation years:      .

Summary of revenues, expenses, and other financial information contained in “Form T5013 Schedule 1, Net Income (Loss) for Income Tax Purposes” and “Form T5013 Schedule 50, Partner’s Ownership and Account Activity” in Income Tax Returns. Separate financial statements are not created;

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

I control a **corporation** and have attached the following documents for each of the following taxation years:      :

The complete financial statements of the corporation and its subsidiaries; and

A statement showing a breakdown of all salaries, wages, management fees or other payments or benefits paid to, or on behalf of, persons or corporations with whom the corporation, and every related corporation, does not deal at arm’s length.

Business Expense Statement for years ending ###############;

Receipts, invoices, and other documents supporting the Business Expense Statement;

General Ledger for period from ############ to ############; and

Property, Plant, and Equipment (Amortization) Schedule as of ##########.

I am a beneficiary under a **trust** and I attach a copy of the trust settlement agreement and copies of the trust’s financial statements, for the taxation years      .

I receive income from:

Employment insurance

Social assistance

A pension (name of pension plan:      )

Workers compensation

Disability payments (name disability insurer:      )

Other source (describe source:      )

**AND**

I attach the most recent statement of income from each of the sources checked-off above indicating the total amount of income from the applicable source during the current year.

The sources checked-off above do not provide me with statements of income. Therefore I attach a letter from the appropriate authority for each of the sources checked-off above, stating the total amount of income from the applicable source during the current year.