**SCHEDULE A to Form FL-17**

**STATEMENT OF INCOME, ASSETS AND LIABILITIES**

This is the statement of income, assets and liabilities of [name] the [Plaintiff/Defendant] in this action.

**A. INCOME**

All of my sources of income and amounts of income per month are as follows:

(a) Employment income of $      from [employer];

(b) Employment insurance benefits of $     ;

(c) Worker’s Compensation Benefits of $     ;

(d) Interest and investment income of $     ;

(e) Pension income of $     ;

(f) Government assistance income of $      from [source];

(g) Self-employment income of $      (my self-employment income fluctuates and is beyond my capacity to properly estimate because my expenses must be tallied and adjusted by my bookkeeper/accountant, which means that this estimate is only an informed guess);

(h) Other income of $      from [source].

My total income last year as indicated at line 150 of my [year] tax return was $     .

I expect my income at line 150 of my tax return this year to be roughly around $     . My self-employment income fluctuates and is beyond my capacity to properly estimate because my expenses must be tallied and adjusted by my bookkeeper/accountant, which means that this estimate is only an informed guess.

**B. ASSETS**

|  |  |  |  |
| --- | --- | --- | --- |
| Asset | Particulars | Date Acquired | Value (Estimated) |
| **1. *Real Estate***List any interest in land, including leasehold interests and mortgages, whether or not you are registered as owner. Provide legal descriptions and indicate estimated market value of your interest without deducting encumbrances or costs of disposition.Record encumbrances under debts. |

|  |  |  |
| --- | --- | --- |
| Include legal land description |  | $ |
| Remember to indicate whether joint or part interest (e.g. “joint with \_\_\_\_\_\_\_\_\_” or “one-third interest with \_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_”) |  | $ |
| Identify the source and date of any valuation |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |

 |
| **2. *Vehicles***List cars, trucks, motorcycles, trailers, motor homes, boats, etc. |

|  |  |  |
| --- | --- | --- |
| Include year, make and model |  | $ |
| Can also indicate whether a vehicle is damaged or in need of repairs |  |  |
| Remember to indicate whether joint or part interest (e.g. “joint with \_\_\_\_\_\_\_\_\_” or “one-third interest with \_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_”) |  | $ |
| Identify the source and date of any valuation |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |

 |
| **3. *Financial Assets***List savings and chequing accounts, cash, term deposits, GICs, stocks, bonds, Canada Savings Bonds, mutual funds, insurance policies (indicate beneficiaries), accounts receivable, etc. |

|  |  |  |
| --- | --- | --- |
| List financial institution, type of account, and last 4 digits of account number |  | $([date]) |
| Remember to indicate whether joint or part interest (e.g. “joint with \_\_\_\_\_\_\_\_\_” or “one-third interest with \_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_”) |  | $([date]) |
| Identify the source and date of any valuation |  | $([date]) |
|  |  | $([date]) |
|  |  | $([date]) |
|  |  | $([date]) |
|  |  | $([date]) |
|  |  | $([date]) |

 |
| **4. *Pensions and RRSPs***Indicate name of institution where accounts are held, name and address of pension plan and pension details. |

|  |  |  |
| --- | --- | --- |
| List financial institution, type of account, and last 4 digits of account number |  | $([date]) |
| Remember to indicate whether joint or part interest (e.g. “joint with \_\_\_\_\_\_\_\_\_” or “one-third interest with \_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_”) |  | $([date]) |
| Identify the source and date of any valuation |  | $([date]) |
|  |  | $([date]) |
|  |  | $([date]) |
|  |  | $([date]) |
|  |  | $([date]) |
|  |  | $([date]) |

 |
| **5. *Corporate/Business Interests***List any interest you hold or **control**, directly or indirectly, in any corporation, unincorporated business, partnership, trust, joint venture, etc. |

|  |  |  |
| --- | --- | --- |
| If the business’s value is known because there has been a valuation performed by a Chartered Business Valuator: |  | $\_\_\_\_\_\_\_\_\_ (valuation report of \_\_\_\_\_\_\_\_\_\_, CBV, dated \_\_\_\_\_\_\_\_\_\_, value has likely changed since) |
| If shares a publicly exchanged on a stock market, describe the class/series of shares |  | $([date]) |
| If business’s value is unknown: |  | Unknown (not appraised) |
| Disclose any known changes to the business’s value if past value or Financial Statements disclosed |  | $ |
| Remember to indicate whether joint or part interest (e.g. “joint with \_\_\_\_\_\_\_\_\_” or “one-third interest with \_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_”) |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |

 |
| **6. *Other***List anything else of value that you own, including precious metals, collections, works of art, jewellery or household items of high value.Include location of any safety deposit boxes.Particulars of any property that was **disposed** of (i.e. sold, given away, transferred, lost, or damaged) within one year of the property division claim being commenced (or today’s date if a claim has not yet been commenced).Loans to any **family members**, **friends**, or other non-arm’s length related parties. |

|  |  |  |
| --- | --- | --- |
| Remember to indicate whether joint or part interest (e.g. “joint with \_\_\_\_\_\_\_\_\_” or “one-third interest with \_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_”) |  | $ |
| Identify the source and date of any valuation |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |
|  |  | $ |

 |

**C. DEBTS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Debt | Particulars | Date Incurred | Balance Owing | Monthly Payment |
| **1. *Secured Debts***List all mortgages, lines of credit, car loans, and any other debt secured against an asset that you own. |

|  |  |  |  |
| --- | --- | --- | --- |
| List financial institution, type of account, and last 4 digits of account number |  | $([date]) | $([date]) |
| Remember to indicate whether joint or part interest (e.g. “joint with \_\_\_\_\_\_\_\_\_” or “one-third interest with \_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_”) |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |

 |
| **2. *Unsecured Debts***List all bank loans, personal loans, lines of credit, overdrafts, credit cards and any other debts that you have. |

|  |  |  |  |
| --- | --- | --- | --- |
| List financial institution, type of account, and last 4 digits of account number |  | $([date]) | $([date]) |
| Remember to indicate whether joint or part interest (e.g. “joint with \_\_\_\_\_\_\_\_\_” or “one-third liable with \_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_”) |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |

 |
| **3. *Other***List any other debts, including obligations that are relevant to a claim for undue hardship – e.g. car lease payment.Debts to any **family members**, **friends**, or other non-arm’s length related parties. |

|  |  |  |  |
| --- | --- | --- | --- |
| If listing friend or family member debt, try to list relationship to client |  | $([date]) | $([date]) |
| Remember to indicate whether joint or part interest (e.g. “joint with \_\_\_\_\_\_\_\_\_” or “one-third liable with \_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_”) |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |
|  |  | $([date]) | $([date]) |

 |

I, [name] solemnly declare that the facts set out in this document are true. I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

|  |  |  |
| --- | --- | --- |
| Declared before me to be true on [date], 20[year], at [city], Alberta.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Commissioner for Oaths in and for Alberta\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Print name and expiry/Lawyer/Student-at-Law | )))))))))) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature of person completing document |

**NOTE: it is an offence to make a false declaration.**